

# **AUSTRALIAN EARLY HOLDEN FEDERATION INC.**



## **CONSTITUTION**

(as amended 14/5/2016)

### Amendment Schedule:

AM. 1	1/5/90
AM. 2	1/4/04
AM. 3	6/4/08
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AM.5	28/12/08
AM.6	23/6/12
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Section 1:	Preliminary
Section 2:	Name and insignia
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Section 5:	Organisation
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Section 13:	Cancellation and Conduct
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## **SECTION 1:      PRELIMINARY**

- 1.01    This Constitution may be cited as the Australian Early Holden Federation Inc. (*referred to hereinafter as the "AEHF"*) Constitution 1989.
- 1.02    This Constitution shall come into operation on 1<sup>st</sup> May 1990.
- 1.03    The AEHF 1990 and subsequent amendments are hereby revoked.
- 1.04    Subject to any expressed or implied requirement of this Constitution all persons things and circumstances appointed or created by or under the AEHF Constitution 1990 or existing or continuing under that Constitution immediately before the coming into operation of this Constitution shall continue to have the same status operation and effect as they respectively would have had if this Constitution had not been made.
- 1.05    This Constitution is divided into sections as follows:
- |             |                               |
|-------------|-------------------------------|
| Section 1:  | Preliminary                   |
| Section 2:  | Name and insignia             |
| Section 3:  | Aims and Objectives           |
| Section 4:  | Policy and Functions          |
| Section 5:  | Organisation                  |
| Section 6:  | Administration and Management |
| Section 7:  | Appointment of Office Bearers |
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| Section 9:  | Meetings                      |
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| Section 12: | Notices                       |
| Section 13: | Cancellation and Conduct      |
| Section 14: | Rule Book                     |
| Section 15: | Amendments                    |

- 1.06 The following definition will apply in this Constitution unless the contrary intention implies:  
“AEHF” means the Australian Early Holden Federation Inc.  
“Biennial General Meeting” (‘BGM’) means the meeting held every second year to transact the business of the AEHF. AM6 - 23/6/12  
“Club” means the properly constituted group of six (6) or more members of the AEHF under this Constitution.

## **SECTION 2: NAME AND INSIGNIA**

- 2.01 The name of the federation shall be the Australian Early Holden Federation Inc.
- 2.02 The insignia of the AEHF shall be an outline map of Australia with an illustration of a 48-215 Series Holden Sedan centred within the map.
- 2.03 The use of the words ‘Australian Early Holden Federation Inc.’ – ‘Australian Early Holden Federation Inc. Nationals’ – Australian Early Holden Federation Inc. State Titles’ and/or production of the AEHF Insignia shall be limited to the express aims of the Federation and this Constitution. All persons, corporations or organizations proposing to use the aforementioned titles and/or insignia to manufacture, distribute, sell or offer any goods or items for their own benefit shall first contact the AEHF National Committee to arrange terms and conditions for the use of such words or insignia.

“Constitution” means the Australian Early Holden Federation Inc. Constitution 1998 and subsequent amendments.

“Delegate” means the duly elected representative from each member club.

“Director” means the duly elected member of the AEHF responsible for the management of the federation on a national basis.

“Early Holden” means 48 and 50 series to FJ series Holden vehicles produced from 1948 to 1956 inclusive.

“Event” means a duly sanctioned activity of the AEHF run under the provisions of this Constitution including State Titles and Nationals.

“Federation” means the Australian Early Holden Federation Inc.

“Meeting” means any meeting of members, delegates or directors convened in accordance with this Constitution.

“Member” means any financial member of any financial member club of the AEHF.

“Member Club” means any club accepted for membership to the Federation having paid the required membership fee.

“Nationals” means the Australian Early Holden Federation Inc. Nationals. The Nationals are the major national event organized by the AEHF on a regular basis.

“National Committee” means the Committee of Directors responsible for the management of the AEHF on a national basis.

“Quorum” means the minimum number of representatives required to be present to constitute a meeting or pass motions binding to the Federation.

“Referendum” means a duly constituted vote to be taken by all member clubs.

“Rule Book” means the book of rules required by this Constitution for use in staging an AEHF event.

“State Committee” means the committee of members as elected within each state or territory to be responsible for the organization of a State Titles.

“State Titles” means the Australian Early Holden Federation Inc. State Titles. The State Titles are the major state or territory event organized by the AEHF on a regular basis.

### ***SECTION 3: AIMS AND OBJECTIVES***

- 3.01 To promote cooperation between all member clubs.
- 3.02 To promote the use, restoration, preservation or modification of 1948 (48-50 Series) to 1956 (FJ Series) Holden vehicles inclusive. AM6 – 23/6/12
- 3.03 To promote and foster the activities and social functions of member clubs on a national level in Australia.
- 3.04 To encourage and assist as deemed necessary all member clubs in the organization of promotion of activities conducive to the attainment of these aims.
- 3.05 To increase public awareness of the sport and create good relationships between the AEHF, its members and the general public.

### ***SECTION 4: POLICY AND FUNCTIONS***

- 4.01 The National Committee to organize and AEHF Nationals on a regular basis not exceeding an interval of two (2) years between events.
- 4.02 A state or territory’s club delegates or AEHF committee to organize an AEHF State Titles on a regular basis in each State or Territory.
- 4.03 The National Committee to distribute all relevant correspondence and AEHF member material or goods to its member clubs.
- 4.04 The National Committee to produce and distribute a regular newsletter/magazine to all financial clubs.
- 4.05 The national Committee to control the AEHF’s accounts at a National level.

- 4.06 To do such other things as are incidental or conducive to the attainment of the Aims and Objectives of the AEHF.

## **SECTION 5: ORGANIZATION**

- 5.01 The AEHF shall be controlled and managed on a national level by a committee of members consisting of one (1) National Director and a number of Assistant Directors as decided under the provision of this Constitution.
- 5.02 The AEHF shall be represented in each state or territory by a committee of members consisting of one (1) Delegate from each club within the said state or territory or two (2) Delegates where there is only one club in the state or territory.
- 5.03 Each club shall be represented by one (1) appointed Delegate and shall have the power of one (1) vote at any AEHF meeting or referendum.
- 5.04 The National Committee shall have the power to appoint various sub-committees as required to assist in the performance of its duties under this Constitution.
- 5.05 The State Committee shall have the power to appoint various sub-committees as required to assist in the performance of its duties under this Constitution and may appoint a committee of members of organize a State Titles on its behalf.
- 5.06 The National and State Committees shall convene regular meetings to ensure the aims and objectives of the AEHF under this Constitution are upheld.
- 5.07 The directorship of the AEHF shall be held by member's resident within the state or territory hosting the next Nationals and shall be rotated from state to state on a regular basis not exceeding a period of two (2) years served concurrently with the interval between Nationals.

## **SECTION 6: ADMINISTRATION AND MANAGEMENT**

- 6.01 The Nationals Director shall:
- a) Ensure that the aims and objectives of the AEHF Constitution are carried out and adhered to:
  - b) Be responsible for the general administration, public image and general well-being of the AEHF
  - c) Where possible, chair all BGMs, Directors meetings and all other relevant meetings. AM6 – 23/6/12
  - d) Coordinate and assist all other National Committee members.
  - e) Be granted authority to act on behalf of the AEHF subject to the provisions of this Constitution.
- 6.02 An Assistant Director shall be responsible for the role of National Secretary and shall:
- a) Conduct and keep records of the correspondence, records and files of the AEHF.
  - b) Where possible, attend and take minutes of all BGMs, Directors meetings and all other relevant meetings. AM6 – 23/6/12

- c) Distribute the minutes of BGM meetings, Directors meetings and all other relevant meetings.  
AM6 – 23/6/12

- d) Keep a record of all financial members.

6.03 An Assistant Director shall be responsible for the role of National Treasurer and shall:

- a) Collect and receive all monies due to the AEHF and make all payments authorised by the National Committee/
- b) Conduct and keep records of all financial activities of the AEHF National Committee with full details of all receipts and expenditures.
- c) Operate the financial banking account/s in the name of the AEHF in conjunction with at least one (1) other member of the National Committee at any one time.
- d) Prepare a full financial statement for presentation at all BGM's and within ninety (90) days of the expiration of the National Committee's term of office pass it onto incoming committee along with float. AM6 – 23/6/12

6.04 All Assistant Directors shall:

- a) Ensure that the aims and objectives of the AEHF Constitution are carried out and adhered to.
- b) Be responsible for the general administration of, public image and general well-being of the AEHF
- c) Assist the National Director in the administration and management of the AEHF.
- d) Be granted authority to act on behalf of the AEHF subject to the provisions of this Constitution.

6.05 A State Committee shall:

- a) Be responsible for the general administration, public image and general well-being of the AEHF in their state or territory.
- b) Be responsible for the organization and recording of all relevant State committee meetings.
- c) Be responsible for the management and recording of the financial activities of the AEHF State Committee.
- d) Operate the financial banking account/s in the name of the AEHF State Committee with a minimum of two (2) committee members as signatories.
- e) Be directly responsible to the club delegates in their state or territory.

## **SECTION 7: APPOINTMENT OF OFFICE BEARERS**

7.01 The election of the National Committee shall be held within a maximum period of two (2) years at a previously notified BGM convened during the Nationals. AM6 – 23/6/12

7.02 Nominations for candidates for the national Committee shall be authorized by a majority vote of delegates from within the state or territory bidding for the Nationals.

- 7.03 If two (2) or more states or territories bid for the National Committee a ballot of delegates present or by proxy shall be taken.
- 7.04 If only one (1) state or territory bid for the National Committee a vote of approval shall be undertaken by ballot of delegates present or by proxy.
- 7.05 The election of a State Committee shall be held on a regular basis not exceeding two (2) years at a previously notified meeting of member clubs within the state or territory.
- 7.06 The election of a State Committee shall be subject to a majority vote of all member clubs within the state or territory present or by proxy at the duly notified meeting.
- 7.07 A position on a Committee shall become vacant if:
- a) The Committee member ceases to be a member of the AEHF.
  - b) The Committee member gives notice of resignation in writing to all members of the relevant committee.
  - c) The Committee member is recalled from office under the provisions of Section 13 of this Constitution.

## **SECTION 8: MEMBERSHIP**

- 8.01 Membership of the AEHF is open to all properly constituted clubs having a minimum of six (6) financial members.
- 8.02 Membership of the AEHF shall only be available to clubs with an interest in 48 to FJ Series Holden vehicles and not to individuals.
- 8.03 The annual membership fee shall be as determined at the BGM by a majority of member clubs present and shall be payable after the 30<sup>th</sup> June in each year or upon joining the AEHF during the year. AM6 – 23/6/12
- 8.04 If an Annual Membership has not been paid in full within ninety (90) days of becoming due, the club may be de-registered with the AEHF at the discretion of the National Committee, subject to written warning thirty (30) days prior to the de-registration.
- 8.05 No two (2) clubs from within one state or territory shall be allowed as members of the AEHF having the same name or having names so similar as to cause confusion. Clubs with the earliest established membership of the AEHF shall have the right to retain their name.
- 8.06 All new membership to the AEHF shall be subject to acceptance by all member clubs. Where a member club objects to the acceptance of a new club the national Committee shall seek approval for acceptance from all member clubs by previously notified referendum. The clubs in dispute shall be given the opportunity to make a statement on their behalf. The statement shall accompany the calling of a referendum notified at least sixty (60) days prior to determination. If a determination is made against the acceptance of the new club, all fees and payments made to the AEHF by the club shall be refunded in full.

## **SECTION 9: MEETINGS**

- 9.01 A BGM of the AEHF shall be held on a regular basis not exceeding a period of twenty-four (24) months between consecutive meetings. These meetings are usually held at biennial Nationals. AM6 -23/6/12
- 9.02 The purpose of the BGM shall be to transact the following business: AM6 – 23/6/12
- a) To confirm the minutes of the previous BGM of the AEHF. AM6 – 23/6/12
  - b) To receive reports from the National Committee outlining the activities of the AEHF.
  - c) To receive and consider a full financial statement of the AEHF accounts, assets and liabilities
  - d) To consider and if deemed necessary revise the current AEHF membership fees.
  - e) To deal with any special matters brought before the meeting for suggestions and consideration.
  - f) To appoint the National Committee as applicable under this Constitution.
- 9.03 The National Committee shall send notice in writing to all member clubs at least sixty (60) days prior to a BGM stating the place, date and time of the meeting. AM6 – 23/6/12
- 9.04 A member club desiring to bring any special business before a BGM may give notice of that business to the National Committee at least forty (40) days prior to the meeting for inclusion in the agenda. AM6 – 23/6/12
- 9.05 The National Committee shall send a proposed agenda in writing to all member clubs indicating the nature of business to be transacted at least thirty (30) days prior to a BGM. AM6 – 23/6/12
- 9.06 At all BGMs of the AEHF a quorum shall consist of no less than half ( $\frac{1}{2}$ ) of all member clubs. AM6 – 23/6/12
- 9.07 State Delegate meetings shall be held on a regular basis not exceeding a period of fifteen (15) months between consecutive meetings. AM6 – 23/6/12
- 9.08 The purpose of State Delegate Meetings shall be to transact the following business:
- a) To confirm the minutes of the previous State Delegate Meeting within the state or territory.
  - b) To receive reports from the State Committee outlining the activities of the State Committee.
  - c) To receive a financial report from the State Committee.
  - d) To deal with any special matters brought before the meeting for suggestions and consideration.
  - e) To appoint the State Committee as applicable under this Constitution.



- 9.09 The State Committee shall send notice in writing to all member clubs within the state or territory at least sixty (60) days prior to a State Delegates meeting stating the place, date and time of the meeting.
- 9.10 At all State Delegate meetings a quorum shall consist of no less than one half (1/2) of all member clubs within the said state or territory. AM6 – 23/6/12
- 9.11 Questions arising at all meetings shall be decided by a majority vote of delegates present or by proxy and the decision made shall be entered into the minutes showing the number of votes for and against and whether the motion was carried or not.
- 9.12 At all meetings and referendums each member club shall be entitled to one (1) vote through its appointed delegate.
- 9.13 Votes on a question can be taken by proxy, whereby a member club not present at a meeting may submit one (1) vote in writing to the committee prior to the start of the meeting.
- 9.14 At all meetings the Assist Directors shall not be entitled to represent or vote on behalf of their club except where they are the only representative of their club present.
- 9.15 At all meetings the National Director shall not be entitled to represent his/her club and shall not cast that clubs vote.
- 9.16 At the BGM the National Director shall be granted the power of a casting vote in the case of equality of voting on a motion. AM6 – 23/6/12
- 9.17 In the case of equality of voting at all meetings other than the BGM the motion under consideration shall be declared lost. AM6 – 23/6/12
- 9.18 A member club is not entitled to vote at any delegates meeting unless all monies due and payable by the club to the AEHF have been paid.

## **SECTION 10: FINANCES**

- 10.01 The AEHF National Committee, solely for the purpose set out in this Constitution shall have power:
- a) To raise funds from annual membership fees, donations and such other sources as the committee determines.
  - b) To invest and deal with monies raised in such manner as is from time to time thought fit.
  - c) To borrow money upon such terms and in such manner as is from time to time thought fit.
  - d) To buy, sell and deal in all kinds of articles, commodities and provisions both liquid and solid, for the benefit of the AEHF.
- 10.02 The AEHF State Committee/s solely for the purpose set out in this Constitution shall have power:

- a) To raise funds from donations and such other sources as the committee determined.
  - b) To invest and deal with monies raised in such manner as is from time to time thought fit.
  - c) To borrow money upon such terms and in such manner as is from time to time thought fit.
  - d) To secure the repayment of monies so raised or borrowed or the repayment of debt or liability of the AEHF state Committee by giving mortgages, charges or securities upon or over all or any of the property of the AEHF State Committee.
  - e) To buy, sell and deal in all kinds of articles, commodities and provisions both liquid and solid, for the benefit of the AEHF.
- 10.03 The AEHF shall not trade or secure pecuniary profit for the express aim of distribution of funds to its individual members.
- 10.04 Each AEHF Committee shall be responsible for the financial performance of its undertakings and shall indemnify the AEHF against all debts incurred.
- 10.05 An AEHF Committee shall have the right to refuse inheritance of any or all debts incurred by a preceding committee.
- 10.06 An AEHF Committee shall endeavour to retain an amount as approved at a BGM to be handed on to the succeeding committee for its establishment. AM6 – 23/6/12
- 10.07 An AEHF State Committee shall endeavour to retain an amount as approved by a majority of delegates within the state or territory to be handed on to the succeeding committee for its establishment.
- 10.08 All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by a minimum of two (2) members of an AEHF Committee.
- 10.09 In the event of the winding up of the AEHF the remaining assets shall be dealt with or disposed of in accordance with a special resolution of the members, or in the absence of such a resolution, by dividing the assets to national charities.
- 10.10 The AEHF shall reimburse the AEHF Directors for expenses reasonably and properly incurred in connection with the express performance of their duties under the Constitution. The expenses claimable shall be limited to the following:
- a) Telephone calls made on all AEHF business
  - b) Transmission of all correspondence
  - c) Travelling expenses limited to a rate equal to the fuel consumption of an average family vehicle incurred on all AEHF business where distance in each direction exceeds thirty (30) kilometres.
- 10.11 All claims for reimbursement of expenses shall be submitted to the National Treasurer for approval at a National committee meeting and shall be accompanied by all evidence of expenditure as deemed necessary or prudent.

## **SECTION 11: CUSTODY OF BOOKS AND PROPERTY**

- 11.01 The National Secretary shall keep in his/her custody or under his/her control all books, documents, securities and records of the AEHF National Committee with the exception of financial records held by the National Treasurer.
- 11.02 The National Treasurer shall keep in his/her custody or under his/her control all books, documents and records containing the financial matters of the AEHF National Committee.
- 11.03 Any property left in the custody of a member of the AEHF shall remain the property of the AEHF and shall be well kept and made available upon request by any member of the relevant committee.
- 11.04 All books, documents and records held by a National Committee shall be made available for inspection by members on request.
- 11.05 All books, documents and records held by a National Committee, other than those recording the organisation of a Nationals shall be handed on to the succeeding committee within ninety (90) days of the expiration of the Committee's term of office.

## **SECTION 12: NOTICES**

- 12.1 A notice may be served by or on behalf of the AEHF upon any member club either personally or by sending it by post to the member club at its last notified address as recorded by the National Secretary through Appendix 1 – Communication Notification Form  
AM.8 – 28/1/16
- 12.01 A member club shall be responsible for informing the AEHF National Committee of any change of its address.
- 12.3 Where a document is properly addressed, pre-paid and posted to a member Club in the mail, the document shall, unless the contrary is proved, be deemed to have been given to the member club at the time which the letter would have been delivered in the ordinary course of post. Alternatively the documents can be emailed to the club designated email address using Appendix 1 – Communication Notification Form

AM.8 – 21/2/16

## **SECTION 13: CANCELLATION AND CONDUCT**

- 13.01 Any member of the AEHF who causes malicious damage, theft or gross misconduct at an AEHF event shall be held legally responsible for any such act.
- 13.02 Any member club shall be responsible for the discipline of any member for actions contrary to the Federation's interest, to the satisfaction of the Directors and/or AEHF Clubs, under threat of expulsion if the discipline is not effected.

- 13.03 Any member club can be expelled from the AEHF for action contrary to the Federation's interest, by a majority vote of all member clubs taken by a previously notified referendum. The member club concerned shall be given the opportunity to make a statement in its defence. The statement shall accompany the calling of a referendum notified at least sixty (60) days prior to determination.
- 13.04 Any member club may resign its membership by giving notice in writing to the National Secretary.
- 13.05 On leaving the AEHF a member club shall not have any entitlement or claim on any AEHF property, its Directors, Delegates and members or on any fees paid, or part thereof.
- 13.06 Any Director/s of the National Committee may be recalled from office by a majority vote of all member clubs taken by a previously notified referendum. The Director/s concerned shall be given the opportunity to make a statement in his/her defence. The statement shall accompany the calling of a referendum notified at least sixty (60) days prior to determination.
- 13.07 Any member/s of a State Committee may be recalled from office by a majority vote of all member clubs within the state or territory by a previously notified referendum. The committee member/s concerned shall be given the opportunity to make a statement in his/her defence. The statement shall accompany the calling of a referendum notified at least sixty (60) days prior to determination.

## **SECTION 14:     RULE BOOK**

- 14.01 The AEHF shall make rules enforceable under this Constitution for or with respect to prescribing conditions for the organization and running of an AEHF Event.
- 14.02 The rules to be enforced under this Constitution shall take the form of a Rule Book approved by a three quarter (3/4) majority vote of all voting member clubs. AM6 – 23/6/12

## **SECTION 15:     AMENDMENTS**

- 15.01 The Constitution and/or Rule Book of the AEHF may be amended by a three quarter (3/4) majority vote of all returned votes taken by a previously notified referendum.  
AM 5 - 28/12/08. AM6 – 23/6/12
- 15.02 Any member Club wishing to seek amendment of the Constitution and/or Rule Book shall forward the proposed amendment to the National Secretary who shall notify all member clubs within ninety (90) days.
- 15.03 The National Secretary shall give notice setting out the proposed amendment and reasons for amendment to the Constitution and/or Rule Book to all member clubs at least sixty (60) days prior to determination. Any proposed amendments to the Constitution or Rule Book must be accompanied and completed using Appendix 5 – Vote Return Slip  
AM.8 21/2/16
- 15.04 Within sixty (60) days of determination of a proposed amendment to the Constitution and/or Rule Book the National Secretary shall notify all member clubs of the determination including the number of votes for and against.

- 15.05 Within sixty (60) days of an approved amendment to the Constitution and/or Rule Book the National Secretary shall forward to all member clubs the necessary revised page/s including the amendment/s with a consecutive issue number and date of determination in the margin (eg: AM 1 – 1/5/90)
- 15.06 An approved amendment to the Constitution and/or Rule Book shall come into force at the date of determinations.

**APPENDIX 1: COMMUNICATION NOTIFICATION FORM**



CLUB .....  
Full name of club

Please nominate the type of communication requested for all Notices sent from the AEHF.

BY POST

BY EMAIL

POSTAL ADDRESS: .....

.....

Print clearly

PRIMARY EMAIL ADDRESS:.....

Print clearly

SECONDARY EMAIL ADDRESS:.....

Print clearly

SECONDARY EMAIL ADDRESS:.....

Print clearly

SECONDARY EMAIL ADDRESS:.....

Print clearly

Delegate Name and Signature .....

PRINT NAME IN FULL

.....

SIGNATURE

Please return this form to the address below

The Secretary  
AEHF Nationals .....

(address of Secretary)

# **AUSTRALIAN EARLY HOLDEN FEDERATION INC.**



## **RULE BOOK**

Section 1:	Preliminary
Section 2:	Sanctioning of Events
Section 3:	Scrutineering
Section 4:	Safety
Section 5:	Classification
Section 6:	Judging of Vehicles
Section 7:	Trophies
Section 8:	Protests
Appendix 1:	Safety Checks
Appendix 2:	Scrutineering Table
Appendix 3:	Judging System
Appendix 4:	Official Protest Form
Appendix 5:	Notice to Clubs re: Rule Change
Appendix 6:	Vote Return Slip
Notes on future changes to Constitution – page 33.	

## **SECTION 1: PRELIMINARY**

- 1.01 This rule book may be cited as the Australian Early Holden Federation Inc. Rule Book 1989.
- 1.02 This rule book shall come into operation on 1<sup>st</sup> May 1990. AM 1-1/5/90
- 1.03 This rule book is created under the AEHF Inc. Constitution 1989 and is subject to all requirements expressed or implied therein.
- 1.04 This rule book shall be enforceable at all AEHF events including, but not limited to, all State Titles and Nationals. This rule book shall prescribe conditions for the organization and running of all AEHF sanctioned events.
- 1.05 This rule book is divided into Sections as follows:
- Section 1: Preliminary
  - Section 2: Sanctioning of Events
  - Section 3: Scrutineering
  - Section 4: Safety
  - Section 5: Classification
  - Section 6: Judging of Vehicles
  - Section 7: Trophies
  - Section 8: Protests
  - Appendix 1: Safety Checks
  - Appendix 2: Scrutineering Table
  - Appendix 3: Judging System
  - Appendix 4: Official Protest Form

## **SECTION 2: SANCTIONING OF EVENTS**

- 2.01 To protect the interest of all AEHF Inc. member clubs, all major shows organized specially for the participation of 48 and 50 Series to FJ Series Holden vehicles shall be subject to AEHF Inc. sanctioning.
- 2.02 The AEHF Inc. at the discretion of the National Committee may “approve” an event organized for the participation of 48 and 50 Series to FJ Series Holden vehicles as well as other vehicles.
- 2.03 All AEHF Inc. State Titles and Nationals shall be subject to acceptance by the National Committee as an AEHF Inc. “Sanctioned” event.
- 2.04 The purpose of AEHF Inc. Sanctioning or Approval shall be:
- a) To ensure the promotion of the aims and objectives of the AEHF Inc.
  - b) To ensure that the dates of the events do not clash with other similar events.
  - c) To ensure the fair and just representation of AEHF Inc. vehicles and members.
  - d) To protect the interests of the AEHF Inc. member clubs.



- 2.05 An AEHF Inc Sanctioned event shall be subject to the approval of the AEHF Inc. National Committee and shall:
- a) Be run under the conditions set out in this Rule Book and the AEHF Inc.
  - b) Be organized solely for the participation of 48 and 50 (FX) Series to FJ Series Holden vehicles produced from 1948 to 1956 Inclusive.
  - c) To be classified and judged in accordance with conditions set out in this Rule Book.
- 2.06 An application for the AEHF Inc. Sanctioning shall be forwarded to the AEHF Inc. National Committee at least one hundred and twenty (120) days prior to the event and shall include the following information:
- a) The proposed date/s and time for the event.
  - b) The proposed venue/s for the event.
  - c) The name/s and contact addresses of the organising committee for the event.
  - d) The distribution of proceeds, if any, from the event.
- 2.07 An application for the AEHF Inc. Approval shall be forwarded to the AEHF Inc. National Committee at least one hundred and twenty (120) days prior to the event and shall include the following information:
- a) The proposed date/s and time of the event.
  - b) The proposed venue/s for the event.
  - c) The name/s and contact addresses of the organising committee for the event.
  - d) The proposed classification and judging system to be employed.
  - e) The proposed list of trophies to be awarded. AM 1-1/5/90
  - f) The distribution of proceeds, if any, from the event.
- 2.08 An AEHF Inc. National Committee shall, within thirty (30) days of receipt of an application for AEHF Inc. Sanctioning or Approval, forward a notice stating the acceptance or non-acceptance of the event. Where an event is not accepted the AEHF Inc. National Committee shall set out all reasons for non-acceptance in writing to accompany the notice.
- 2.09 Where an event is not accepted for AEHF Inc. Sanctioning or Approval the organising committee shall have the right to request a referendum of all member clubs to decide on the matter. A notice setting out the reason/s for the dispute shall accompany the calling of a referendum at least sixty (60) days prior to determination.
- 2.10 At all AEHF Inc. Sanctioned events all entrants shall be required to be members of an AEHF Inc. member club.

### **SECTION 3: SCRUTINEERING**

- 3.01 For the purpose of performing safety checks and classification of vehicles the organising committee shall appoint a panel of scrutineers headed by a Chief Scrutineer.
- 3.02 All scrutineers shall perform their duties in an efficient, impartial manner strictly in accordance with this Rule Book and the AEHF Inc. Constitution.

- 3.03 The position of Chief Scrutineer for a Nationals shall be subject to the acceptance of all member clubs. The nominee selected by the AEHF Inc. National Committee shall be announced at least one hundred and twenty (120) days prior to the Nationals. Where a member club object to the appointment of the selected nominee they shall send notice of objection in writing including a preferred nominee to the national Committee at least ninety (90) days prior to the Nationals. The National Committee shall then, at least sixty (60) days prior to the Nationals, call an election for the position of Chief Scrutineer consisting of their selected nominee, the objecting club's nominee and an additional nominee selected by the National Committee. The nominee who scores a majority vote of all member clubs shall be appointed to the position and shall be announced to all member clubs prior to the commencement of scrutineering.
- 3.04 The position of Chief Scrutineer for a State Titles shall be decided by a majority vote of all member clubs within the state or territory at a previously notified referendum. Nominations for the position of Chief Scrutineer shall be included in the notice accompanying the calling of a meeting. AM 1-1/5/90
- 3.05 The role of Chief Scrutineer shall be:
- a) To co-ordinate, advise and educate the panel of scrutineers at an AEHF Inc. event.
  - b) To ensure a continued refinement of the safety check and classification procedure.
  - c) To uphold the highest standards of impartiality and fairness to all competitors.
  - d) To adjudicate in any dispute between a scrutineer and an entrant.
  - e) To advise the relevant committee in its determination of protests.
- 3.06 The Chief Scrutineer shall prepare a written report to the National Committee at the conclusion of the event outlining the number of vehicles scrutineered, any possible refinements to the scrutineering system and the number, type and resolution of all protests as set out in Appendix 4: Official Protest Form.

## **SECTION 4: SAFETY**

- 4.01 A safety check will not be required at any AEHF event if the event is of a static display only. Should driving events be required at any AEHF event then Section 4.02: Safety check would then apply to all entrants. AM.4 21/9/06<sup>1</sup>
- 4.02 Each vehicle shall be inspected by an appointed scrutineer who shall determine the safety of the vehicle in the following areas and detailed in Appendix 1: Safety Checks.
- a) Exterior lights and reflectors
  - b) Brake warning and indicator lights
  - c) Foot and handbrake
  - d) Wheels and tyres
  - e) Horn and warning device
  - f) Exhaust fittings and noise levels
  - g) Suspension joints and shock absorbers
  - h) Steering and steering joints

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<sup>1</sup> Rule passed by 18<sup>th</sup> Nationals Committee on 21/9/06. Constitution not amended until December 2008

- i) Exterior finish, fittings and protrusions
- j) Windscreen and windows

4.03 Where, in the opinion of the appointed scrutineer, a vehicle fails to pass a Safety Check, the entrant shall be advised as to the nature of the fault for rectification and allowed to re-present the vehicle prior to the commencing of judging. AM 1-1/5/90

4.04 Each entrant shall be allowed only two (2) chances to rectify any Safety Check fault.

4.05 Where an entrant disputes the safety of a vehicle he or she may refer the matter to an official protest under the provisions of Section 8 of this Rule Book.

4.06 To be eligible for participation in any competitive driving event the following minimum safety measures must be adhered with:

- a) All drivers must have a current driver's licence which must be produced on request.
- b) No driver shall be allowed to compete whilst under the influence of alcohol or narcotic drugs.
- c) A maximum of two (2) persons shall be allowed inclusive of driver and navigator.
- d) Seat belts, where fitted to the vehicle, must be worn at all times while the vehicle is in motion. AM 1-1/5/90
- e) No special racing tyres or race orientated tyres shall be allowed.
- f) No objects to be left loose inside the cabin area of a vehicle.
- g) All vehicles shall be required to pass the Safety Check and shall compete in a condition as presented at the time of the Safety Check. AM 1-1/5/90
- h) In all speed events it is recommended that all vehicles be fitted with an effective tail-shaft loop and that all persons in the vehicle be instructed to wear an approved safety helmet. AM 1-1/5/90

4.07 At all AEHF Inc. competitive driving events the organizers shall:

- a) Ensure that the competition course is kept clear of all spectators.
- b) Ensure that minimum 0.90kg BCF type fire extinguisher is available for use in case of fire.
- c) Ensure the orderly conduct of proceedings to protect the safety of all competitors and spectators.

## **SECTION 5: CLASSIFICATION**

5.01 All vehicles at an AEHF Inc. sanctioned event shall be placed into classes by an AEHF Inc. scrutineer as determined under the points of modification listed in Appendix 2: Scrutineering Table.

5.02 Before judging, all vehicles must be classified into one (1) of the following classes according to the total of points of modification gained.

- |    |    |                |                          |
|----|----|----------------|--------------------------|
| a) | FX | Stock FX       | 0 points                 |
| b) | FJ | Stock FJ       | 0 points                 |
| c) | IS | Improved Stock | 1 to 5 points inclusive  |
| d) | SC | Street Custom  | 6 to 18 points inclusive |

e)	MSC	Modified Street Custom	19 to 30 points inclusive	
f)	MC	Mild Custom	31 to 60 points inclusive	
g)	WC	Wild Custom	61 to 99 points inclusive	
h)	RC	Radical Custom	100 points and over	AM 3 -6/4/08

5.03 Where, in the opinion of an AEHF Inc. scrutineer, a vehicle has a modification which is not listed in Appendix 2: Scrutineering Table, the Chief Scrutineer shall have the power to allocate points compatible with the points of modifications listed in the table.

5.04 For the purpose of classification of stock class vehicles, the following items shall not add to the points of modification but shall obviously place the vehicle out of stock class into improved stock (IS).

- a) Non-standard electrical system.
- b) Non-standard original stud pattern wheels and tyres.
- c) Non-standard surface finishes to parts with exception of body paint and use of chrome
- d) Bolt or screw fitted accessories which were not available at the time of the vehicle manufacture, including all mirrors, aerals, flaps, lights (except indicators) engine accessories etc. AM 1-1/5/90
- e) Reproduction or substitute parts which do not fulfil the visual and performance characteristics of the original manufactured parts.

5.05 For the purpose of classification of stock class vehicles the following items shall not add points of modification and shall not place the vehicle out of stock class:

- a) Accessories which were available at the time of vehicle manufacture, including all mirrors, aerals, flaps, lights, engine accessories, etc.
- b) Reproduction or substitute parts which fulfil the visual and performance characteristics of the original manufactured parts.
- c) Bolt or screw fixed safety components, including all seat belts, indicators etc. AM1 1/5/90

5.06 Where any doubt occurs in the definition of accessories available at the time of manufacture the onus shall be on the entrant to provide all necessary proof to the satisfaction of the Chief Scrutineer.

5.07 For the purpose of Nationals the National Committee may, if sufficient vehicles are eligible, add the following classes:

- a) **Show Class** – defined as vehicles which are un-registrable including all – Drag Cars, illegally modified cars etc. AM7 – 30/9/15 AM8 21/2/16
- b) **Unfinished Class** – defined as vehicles which are in a substantial unfinished state but must be completed in at least one of the following areas: body and exterior, interior and trim, engine and engine bay, undercarriage and under-body.

5.08 For the purpose of Rule 5.07 a minimum of five (5) entrants is suggested.

5.09 Only legally registered vehicles with current registration sticker (where applicable), plates and papers complying shall be eligible to enter AEHF Inc events with the exception of vehicles entered in Show Class. AM 1-1/5/90 AM8 2- 1/2/16

5.10 Deleted

AM7 – 30/9/15 AM8 – 21/2/16 Redacted AM9 – 14/5/15 Deleted

5.11 Where an entrant disputes the classification of a vehicle he or she may refer the matter to an official protest under the provisions of Section 8 of this Rule Book.

## **SECTION 6: JUDGING OF VEHICLES**

6.01 For the purpose of judging of vehicles the organising committee shall appoint a panel of judges.

6.02 All judges at an AEHF Inc. sanctioned event shall perform their duties in an efficient, impartial manner strictly in accordance with this Rule Book and the AEHF Inc. Constitution.

6.03 The appointment of judges shall be at the discretion of the organising committee who shall ensure that the appointed judge:

- a) has an appropriate level of experience in the area to be judged;
- b) has a full understanding of the judging system to be used;
- c) has a high degree of impartiality and shall not be eligible to have a vehicle judged in the event including all vehicles entered by his or her immediately family.

6.04 All entrants shall present their vehicles in a suitable manner for judging and shall be required to provide access to all areas of the vehicle including the boot or cargo compartment and under the bonnet area. Any area of a vehicle not readily accessible to a judge shall not be awarded points of judging and thus may jeopardize eligibility for trophies.

6.05 All vehicles at an AEHF Inc. Sanctioned Event (Nationals, State Titles or at any club event) – if a static event – shall be judged under the 300 point judging system as listed at Appendix 3: Judging Systems. All reference to the Safety Check is to be removed/crossed out, and no points to be awarded in the total score. . AM.4 21/9/06<sup>2</sup>

6.06 All vehicles at an AEHF Inc Sanctioned Event (Nationals, State Titles or at any club event) – incorporating a driving event – shall be judged under the 395 point judging system as listed at Appendix 3: Judging Systems. (Refer Section 4: Safety Check – Rule 4.01 to 4.07)).

6.07 All judging shall allocate points according to quality of workmanship, detailing and vehicle safety and shall take into consideration all normal wear and tear from vehicle use.

## **SECTION 7: TROPHIES**

7.01 At all AEHF Inc. sanctioned events including Nationals and State Titles the following minimum trophies shall be awarded:

- a) Level One – Highest Scoring Vehicle
  - Grand Champion Modified
  - Grand Champion Stock

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<sup>2</sup> Rules 6.05 and 6.06 amended to reflect the true interpretation of the Rule Change made by the 18<sup>th</sup> Nationals Committee on 21/9/06. Constitution amended in December 2008.

b) Level Two – Next Highest after Champions

- Best Sedan
- Best Utility
- Best Panel Van

c) Level Three – next Highest after Body Style

- Best Stock FX
- Best Stock FJ
- Best Improved Stock
- Best Street Custom
- Best Modified Street Custom
- Best Mild Custom
- Best Wild Custom
- Best Radical Custom

AM 3 – 6/4/08

7.02 Any entrant vehicle shall only be eligible to win one (1) of the above trophies and shall be awarded the highest level trophy applicable.

7.03 At an AEHF Inc. Nationals the following additional trophies shall be awarded where applicable:

a) Level Four – 2<sup>nd</sup> Highest in Class where between ten (1) to twenty (20) vehicles are entered in the class:

- 2<sup>nd</sup> Stock FX
- 2<sup>nd</sup> Stock FJ
- 2<sup>nd</sup> Improved Stock
- 2<sup>nd</sup> Street Custom
- 2<sup>nd</sup> Modified Street Custom
- 2<sup>nd</sup> Mild Custom
- 2<sup>nd</sup> Wild Custom
- 2<sup>nd</sup> Radical Custom

AM 3 – 6/4/08

b) Level Five – 3<sup>rd</sup> Highest in Class where over twenty (20) vehicles are entered in the class

- 3<sup>rd</sup> Stock FX
- 3<sup>rd</sup> Stock FJ
- 3<sup>rd</sup> Improved Stock
- 3<sup>rd</sup> Street Custom
- 3<sup>rd</sup> Modified Street Custom
- 3<sup>rd</sup> Mild Custom
- 3<sup>rd</sup> Wild Custom
- 3<sup>rd</sup> Radical Custom

AM 3 – 6/4/08

c) other awards – highest in individual area of judging

- Best Exterior
- Best Interior
- Best Mechanical

## **SECTION 8: PROTESTS**

- 8.01 Where any entrant disputes the safety or classification of a vehicle they may refer the matter to the Chief Scrutineer for consideration.
- 8.02 Where any entrant disputes a decision of the Chief Scrutineer they may refer the matter to the organising committee for consideration as an official protest.
- 8.03 All official protests shall be presented in writing to the organising committee prior to the completion of judging and shall include the following as set out in Appendix 4: Official Protest Form.
- a) the name of the entrant lodging the protest
  - b) the name of the entrant's club
  - c) the entrant number and/or registration number of the vehicle under protest
  - d) the nature of the protest
- 8.04 On receipt of an official protest the organising committee may deal with the matter or may refer the matter to an AEHF Inc. delegates meeting.
- 8.05 Where an entrant disputes a decision of the organising committee they may refer the matter to an AEHF Inc. State or Nationals Delegates meeting as applicable – for consideration.
- 8.06 Any protest at a State Level event referred to an AEHF Inc. State Delegates Meeting shall be decided by a majority vote of all delegates present or by proxy.
- 8.07 Where any entrant disputes a protest decision made at an AEHF Inc. Delegates State Meeting they may refer the matter to an AEHF Inc. National Delegates Meeting – for consideration.
- 8.08 Any protest referred to an AEHF Inc. National Delegates Meeting shall be decided by a majority vote of all delegates present or by proxy and the decision made will be final.
- 8.09 The resolution of any official protest shall be recorded in writing and shall accompany the written protest in the Chief Scrutineers report to the National Committee.
- 8.10 The entrant lodging a protest, the entrant protested against, and the Chief Scrutineer, where applicable, shall be granted the right to appear at all protest meetings to state their case.

## APPENDIX 1: SAFETY CHECK

Items to be inspected for safety and passed prior

to participation at any AEHF event

ENTRANT No
CLASS:
FX/FJ
BODY STYLE
REGN. No

1	EXTERIOR LIGHTS AND REFLECTORS		PASS	FAIL
a.	Headlights	Operation & condition		
b.	Tail lights	Operation & condition		
c.	Park lights	Operation & condition		
d.	Reflectors	Condition		
2	BRAKE WARNING AND INDICATOR LIGHTS			
a.	Brake lights	Operation		
		Pedal height & retention		
		Hydraulic leakage		
b.	Hand-brake	Operation		
		Locking device & travel		
3	WHEELS AND TYRES			
a	Wheels	Safe fitting		
	Tyres	Condition		
4	HORN AND WARNING DEVICES			
a	Horn	Operation & condition		
5	EXHAUST FITTING AND NOISE LEVELS			
a	Exhaust fitting	Condition & mounting		
	Noise levels	Muffler & pipe condition		
6	SUSPENSION JOINTS AND SHOCK ABSORBERS			
a	Springs	Operation & condition		
b	Suspension	Operation & condition		
c	Arms and Linkages	Condition		
d	Shock Absorbers	Operation & Condition		
7	STEERING AND STEERING JOINTS			
a	Steering	Operation & condition		
b	Steering Joints	Operation & condition		



<b>7</b>	<b>EXTERIOR FINISH, FITTINGS AND PROTRUSIONS</b>			
a	Door, Bonnet & boot catches	Operation & fitting		
b	Panels	Safe finish		
c	Body rust	Condition		
d	Fittings and protrusions	Safe finish & fitting		
<b>9</b>	<b>WINDSCREEN AND WINDOWS</b>			
a	Material	Compliance with regulations		
b	Visibility	Condition		

## APPENDIX 2: SCRUTINEERING TABLE

Table of points of modification for determining a vehicles class.

Circle the points of modification scored and then total these to decide the class of the vehicle

<b>ENTRANT No</b>
<b>CLASS:</b>
<b>FX/FJ</b>
<b>BODY STYLE</b>
<b>REGN. No</b>

Classification & Points		LEGEND	
STOCK FX	0 points	FM/R	Fully Modified or Replaced
STOCK FJ	0 points	MP	Modified in Part only
IMPROVED STOCK	1 – 5 points	Fr.	Front
STREET CUSTOM	6 – 18 points	Rr.	Rear
MODIFIED STREET CUSTOM	19 – 30 points		
MILD CUSTOM	31 – 60 points		
WILD CUSTOM	61 – 99 points		
RADICAL CUSTOM	100 points +		

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### MECHANICAL MODIFICATION

	FM/R	MP
Front end	5	2
Back end	5	2
Engine	5	2
Steering	5	1
Transmission	3	1
<b>Mechanical Total</b>	#	#

### BODY MODIFICATION

BODY SHELL	FM/R	MP
Chop top	20	-
Convertible	20	-
Flip front	15	-
2 Door Sedan	15	-
Sunroof	10	-
Chassis	10	-
Stiffening rails	5	-
Firewall	10	5
Floor pan	6	2
Sectioned panels	5 each	
Roll pan Fr.	5	-
Roll pan Rr.	5	-
Window Glass	2	1
Window Frames	2	1
Filled Seams	2	-
Vinyl Roof	2	-
Fuel Tank	5	2
<b>Body Shell Total</b>	#	

**Body Modification (continued)**

<b>BODY PANELS</b>	<b>FM/R</b>	<b>MP</b>
Flares Fr.	5	-
Flares Rr.	5	-
Filled Bonnet	5	-
Radius Bonnet	5	-
Bonnet Scoops	5	-
Vents/louvers	2	-
Bonnet Mount	2	-
Door Handles	4	2
Stone Guards	2	-
Boot handle	2	-
Boot Lid	2	-
Headlight Peaks	5	-
Badges (removed or replaced)	-	1
<b>Body Panels Total</b>		
<b>GENERAL</b>		
Murals	5	-
Stripes	2	-
Taillights	5	-
Headlight Rims	2	-
Marker lights	1	-
Grille	8	2
Bumpers	5	2
Spoilers	-	5
Scoops	4	-
Side-pipes	4	-
Frenching	4	-
Recessing	4	-
<b>General Total</b>		
<b>INTERIOR</b>		
Dash	10	2
Seats	5	2
Roll bar	5	-
Trim	4	2
Consoles	2	-
Door mechanism	2	-
<b>Interior Total</b>		
<b>Additional</b> add items as required		
<b>Mechanical Total</b>		
<b>Body Total</b>		
<b>CLASS</b>		

### APPENDIX 3: JUDGING SYSTEM

Each appropriate judge to allocate points from the following table According to quality of workmanship and detailing. This form only to be used for events incorporating a Driving Event.

<b>ENTRANT No</b>
<b>CLASS:</b>
<b>FX/FJ</b>
<b>BODY STYLE</b>
<b>REGN. No</b>

<b>SAFETY</b>	<b>MAXIMUM 95 POINTS</b>	
Component	Total allowed	Points scored
Suspension Joints (front and rear)	15	
Steering Joints	10	
Steering Box	5	
Lights	15	
Horn	5	
Tyres	25	
Brake pedal	5	
Hand Brake	10	
Shock Absorbers	5	
<b>Total safety</b>	<b>95</b>	

**Total exterior                      100**

\_\_\_\_\_

**Total interior                      100**

\_\_\_\_\_

**Total mechanical                      100**

\_\_\_\_\_

**GRAND TOTAL                      395**

=====

AM 21/9/06 <sup>3</sup>

<sup>3</sup> Rule passed on 21/9/06 by 18<sup>th</sup> Nationals Committee . Constitution not amended until December 2008

### APPENDIX 3: JUDGING SYSTEM (cont'd)

Each appropriate judge to allocate points from the following table According to quality of workmanship and detailing

ENTRANT No
CLASS:
FX/FJ
BODY STYLE
REGN. No

EXTERIOR	MAXIMUM 100 POINTS	
Component	Total allowed	Points scored
Paintwork	40	
Chrome	15	
Rubber parts	10	
Glass	10	
Panel Fit	10	
Wheels	15	
<b>Total Exterior</b>	<b>100</b>	

<b>Total Safety</b>	<b>95</b>	_____
<b>Total interior</b>	<b>100</b>	_____
<b>Total mechanical</b>	<b>100</b>	_____
<b>GRAND TOTAL</b>	<b>395</b>	=====

### APPENDIX 3: JUDGING SYSTEM (cont'd)

Each appropriate judge to allocate points from the following table According to quality of workmanship and detailing

ENTRANT No
CLASS:
FX/FJ
BODY STYLE
REGN. No

INTERIOR	MAXIMUM 100 POINTS	
Component	Total allowed	Points scored
Seats(s)	30	
Headlining	10	
Paint work	10	
Door Trims	10	
Floor Mats/Carpets	10	
Boot / Cargo area	15	
Handles and Knobs	5	
Instruments and Fittings	10	
<b>Total Interior</b>	<b>100</b>	

<b>Total Exterior</b>	<b>100</b>	_____
<b>Total Mechanical</b>	<b>100</b>	_____
<b>Total Safety</b>	<b>100</b>	_____
<b>GRAND TOTAL</b>	<b>395</b>	<b>=====</b>

### APPENDIX 3: JUDGING SYSTEM (cont'd)

Each appropriate judge to allocate points from the following table According to quality of workmanship and detailing

ENTRANT No
CLASS:
FX/FJ
BODY STYLE
REGN. No

MECHANICAL	MAXIMUM 100 POINTS	
Component	Total allowed	Points scored
Firewall/Subframe/Underside Bonnet	15	
Engine	25	
Wiring	5	
Gearbox	10	
Diff Assembly incl Springs	10	
Chassis and Floor Pan	10	
Drive Shaft	5	
Front Suspension and Steering	8	
Exhaust System	7	
Hoses / pipes / cables	5	
<b>Total mechanical</b>	<b>100</b>	

<b>Total Exterior</b>	<b>100</b>	_____
<b>Total interior</b>	<b>100</b>	_____
<b>Total Safety</b>	<b>95</b>	_____
<b>GRAND TOTAL</b>	<b>395</b>	<b>=====</b>

**APPENDIX 4: OFFICIAL PROTEST FORM**

Where any entrant disputes a decision made by the  
Chief Scrutineer they may complete the following form  
And return to the National Committee at the completion  
Of the event

<b>ENTRANT No</b>
<b>CLASS:</b>
<b>FX/FJ</b>
<b>BODY STYLE</b>
<b>REGN. No</b>

NAME OF ENTRANT LODGING THE PROTEST .....

NAME OF ENTRANT'S CLUB .....

ENTRANT's NUMBER OF THE VEHICLE UNDER PROTEST .....

REGISTRATION NUMBER OF VEHICLE UNDER PROTEST .....

NATURE OF THE PROTEST.....

.....

.....

.....

.....

Signature: 7.....

Date:.....

---

RESOLUTION OF PROTEST .....

.....

Chief Scrutineer:..... Date:.....  
(FULL NAME)

Signature: 8.....



## **APPENDIX 5: NOTICE TO CLUBS RE: RULE CHANGE**

(YOUR CLUB LETTERHEAD / LOGO HERE)

To: All Affiliate Clubs

RE: SECTION 15: AMENDMENTS

Please find attached proposed rule changes received from *the (insert full name of club)* in accordance with sections 15.02.

These proposed changes are now forwarded to all affiliates as required by section 15.03 of the AEHF Constitution which requires your club to hold a vote of your members and advise me within 60 days of the outcome of the vote by providing details giving numbers in favour and against the motion. Clubs must use the attached AEHF Vote Return Slip for voting to be valid. (Please refer to Section 2: Duly Constituted Vote)

**Please give these motions your serious consideration and conduct a vote of your members in respect of this motion and respond by close of business *(insert date - 60 days from the date of this document)* .**

All clubs will be notified of the result of the vote in accordance with section 15.04 of the AEHF Constitution and if necessary a new revised copy of the Rule Book/Constitution will be issued if appropriate.

Secretary  
AEHF Nationals .....

date of document.

## APPENDIX 5: VOTE RETURN SLIP



### AEHF VOTE RETURN SLIP

Rule

AEHF Secretary to Insert here the full name & section of the Rule proposed to be changed

*The rule states:*

AEHF Secretary to Insert here the full wording of the Rule as currently stated in the Constitution

---

Proposal received from insert here full name of Club -

*Proposed change:*

AEHF Secretary to Insert here full wording of proposed change as proposed by the proposing Club in accordance with Rule 15.02

(also attach a copy of the proposal received from the relevant Club.)

Number of Club members who voted:

ACCEPT ☐ REJECT ☐ FINAL OUTCOME FOR OUR CLUB .....  
FOR OR AGAINST

---

CLUB .....  
Full name of club

EMAIL ADDRESS: .....  
Print clearly

Delegate Name and Signature ..... 8 .....  
PRINT NAME IN FULL SIGNATURE

---

Please return this form to the address below by close of business (*insert return date*)<sup>4</sup>

The Secretary  
AEHF Nationals .....  
(address of Secretary)

*Comments on future amendments to this Constitution:*

- 1. Font is Word – “Calibri” Font size 12 for content and Font size 16 (Bold/Italics) for headings.*
- 2. Paragraph numbering is automatic. Any insertions will automatically change the following paragraph numbers.*
- 3. Page numbering is automatic. Any insertions will automatically change the following page numbers.*
- 4. Margins and tab stops are automatically set throughout the document.*
- 5. Appendices are set out in Table format*
- 6. Any minor differences to the previous Constitution consist only of the following:*
  - a. correction of obvious typographical errors;*
  - b. correction of obvious punctuation errors;*
  - c. correction of obvious formatting errors;*
  - d. correction of obvious incorrect wording;*
  - e. setting the document out in a more readable format.*